

# DRIVER'S PERMISSION FOR USE OF PRIVATE VEHICLE TO TRANSPORT GPA STUDENTS

**NOTE: This form must be completed and returned to the administrator in charge at least 24-hours prior to the activity**

Date Submitted \_\_\_\_\_ Date of Activity \_\_\_\_\_ Advisor/Teacher \_\_\_\_\_

Purpose of Activity \_\_\_\_\_

Destination of Activity \_\_\_\_\_

## **DRIVER'S PROOF OF INSURANCE COVERAGE: (Attach copy of current Insurance Declaration Page.)**

Name of Insurance Co. \_\_\_\_\_ Policy# \_\_\_\_\_ Expiration \_\_\_\_\_

Name of Local Agent \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Limits of Liability \_\_\_\_\_ Property Damage \_\_\_\_\_

**VEHICLE:** Make/Model/Year \_\_\_\_\_ Car License# \_\_\_\_\_

Registered Owner Name \_\_\_\_\_ Safe Operating Condition?  Yes  No

**DRIVER:** Name \_\_\_\_\_ CA Driver's License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Has driver had any moving violations in the past 12 months?  Yes  No Age of driver if under 21 \_\_\_\_\_

Has driver had any accidents in the past twelve (12) months?  Yes  No (If yes to either question, please explain:)

## **REQUIREMENTS AND LIMITATIONS:**

**MINIMUM INSURANCE REQUIREMENTS** - Public liability: Bodily Injury..... \$100,000/300,000 per accident  
Property Damage..... \$ 50,000 per accident  
Medical Payments..... \$ 5,000 per individual

**FINANCIAL CHARGE** – No financial charge to Guajome Park Academy (“GPA”) or Vista Unified School District (“VUSD”) shall be made for pupil transportation by private vehicle.

**PASSENGER LIMITATIONS** – The number of passengers to be transported in any one vehicle shall **not** be more than the legally permissible number for the vehicle and in all cases no more than nine (9). The number of passengers is limited by the number of seat belts. Students shall not ride in back of pickups or motor vehicles **not** designated for passenger seating with seatbelts. Direct questions regarding restraints to: Pacific Safety Council (888) 846-4200 ext. 15.

## **I UNDERSTAND THE FOLLOWING CONDITIONS:**

1. I have read and understand the requirements and limitations and I meet the minimum insurance requirements.
2. Permission is also hereby granted to any adult to seek and obtain medical assistance and services for said student while on such field trip or activity.
3. Private insurance coverage will be primary; GPA insurance will be secondary.
4. **Parent Permission Slips** will be required of ALL students and must be in the possession of the driver and must be delivered to the administrator.
5. Students are prohibited from driving on field trips or school events.
6. The only person approved to drive will be the driver designated above. Students are prohibited from driving students on school-sponsored field trips. Only GPA employees or parents are allowed to drive students on field trips.
7. The driver accepts responsibility to provide a vehicle, which is in safe operating condition.
8. ALL passengers will be accommodated in seats equipped with seat belts.

\_\_\_\_\_  
SIGNATURE OF DRIVER

\_\_\_\_\_  
SIGNATURE OF PARENT (IF DRIVER IS UNDER 21 YEARS OF AGE  
AND **MUST** BE AT LEAST 18 YEARS OF AGE)

*(Guajome Park Academy reserves the right to verify signatures.)*

\_\_\_\_\_  
APPROVAL OF SITE ADMINISTRATOR

\_\_\_\_\_  
DATE

**F300 (rev. 5/2006)**

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In some cases it may be necessary to use private vehicles to transport students to and from scheduled school activities. To ensure that the students and Guajome Park Academy are adequately protected from an insurance standpoint, these steps must be followed:

1. Site administrator is to approve use of private vehicle for a school activity.
2. All students traveling in private vehicles must have a signed "Parent Permission for Off-Campus Activity/Field Trip" form on file (Form F700).
3. Students are prohibited from driving students on school-sponsored field trips. Only GPA employees or parents are allowed to drive students on field trips.
4. Volunteers must be 18 years of age or older. Age and driver's license will be verified.
5. If you authorize your child to drive or ride with another student, no GPA supervision will be present during such a commute.
6. Any person who wishes to use a private vehicle to transport students must have an approved "Permission to Use Private Vehicle for Transporting Students" form (Form F300) on file. The site administrators should use judgment in granting approval.
7. Motorhomes may not be used to transport students. Students are forbidden to ride in the cargo area of pickups or motor trucks, whether or not cargo areas are enclosed by camper shells or other protective coverings.

**REQUESTS SHOULD BE DISAPPROVED WHEN:**

1. Adequate insurance is not in force on vehicle to be used. Minimum requirements for liability insurance are:
  - Bodily injury                      \$ 100,000/300,000 per accident
  - Property damage                \$                50,000 per accident
  - Medical payments                \$                5,000 per individual
2. Vehicle to be used is not in safe operating condition.
3. Operator has no valid driver's license.