

GUAJOME LEARNING CENTERS
2000 North Santa Fe Avenue, Vista,
California 92083
Phone (760) 631-8500
Website www.guajome.net

BOARD OF DIRECTORS
REGULAR MEETING
Agenda
September 13, 2011

Board of Directors

Administration

Hampton, Bob
 Superintendent

Solano, Juan
 Admin of School Culture

Beukema, Sam

Fernandes, Lane-Chairman

Kirk, Scott- Vice-Chairman

NO CLOSED SESSION

Regular Board of Directors Meeting
 Public Session 4:00 p.m.

Administration Building 1, Conference Room

| <u>Agenda</u> | <u>Presenter</u> | <u>Action/ Information</u> |
|--|------------------|--------------------------------|
| 1. PUBLIC SESSION – CALL TO ORDER (4:00 P.M.) Roll call and establishment of quorum Pledge of Allegiance | Lane Fernandes | |
| 2. APPROVAL OF AGENDA | Lane Fernandes | Action |
| 3. CHARTER SCHOOL SUPERINTENDENT REPORT A. General Updates B. Start of School Update | Bob Hampton | Information |
| 4. PUBLIC COMMENTS ON AGENDA ITEMS The Board welcomes and encourages public comments. Any member of the audience may speak to any agenda item by submitting a BLUE "Request to address the Board" card (located on the table near the door). Please hand the completed card to the Chairperson of the Board. When the item is considered by the Board, individuals submitting blue cards will be called upon by the Chairman of the Board and will have two minutes to speak on the agenda item. | | |
| 5. PUBLIC COMMENTS ON NON-AGENDA ITEMS Any member of the audience may speak to a non-agenda item by submitting a YELLOW "Request to Address the Board" card (located on the table near the door). Please hand the completed card to the Board Chairperson. Individuals will be called upon by the Chairperson of the Board during this section of the agenda. Each Individual will be allotted a maximum of two minutes to address the Board. The Board will strive to limit the total agenda time for public input to 15 minutes. GLC invites citizens to attend Board meetings and welcomes their view on relevant topics. The Board or staff may not get involved in discussions about an issue that is not on the agenda. A Board Member may ask a brief question for clarification, make a brief announcement, or provide a reference to staff or other sources for factual information. Board Members may also ask staff to place a topic on a future agenda. | | |

- | | | | |
|----|--|--------------|--------------------|
| 6. | FISCAL SERVICES A. Projections and Enrollment | Cathy Murphy | Information |
| 7. | EDUCATIONAL SERVICES A. 2011-2012 School Calendar Revision | Bob Hampton | Action |

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. Action items designated or held for discussion will be acted upon individually.

- | | | | |
|-----|--|----------------|---------------|
| 8. | CONSENT CALENDAR A. APPROVAL OF MINUTES 1. August 24, 2011 | Lane Fernandes | Action |
| 9. | COMMUNICATION FROM THE BOARD | Lane Fernandes | |
| 10. | PROPOSED AGENDA ITEMS FOR UPCOMING MEETINGS | Lane Fernandes | |
| 11. | FUTURE BOARD MEETING DATE <ul style="list-style-type: none"> • September 20, 2011- Board Workshop • October 11, 2011 • November 8, 2011 • December 13, 2011 | | |
| 12. | ADJOURNMENT | Lane Fernandes | |

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Office of the Charter School Superintendent at (760) 631-8500, Ext. 1222, at least 72 hours before the Board meeting.

TO: Board of Directors
FROM: Superintendent
DATE: September 7, 2011

SUBJECT: GLC Projections and Enrollment

Charter School Block Grant, Categorical Block Grant and Lottery funding from the State of California is based on P-2 ADA numbers. Attached is a historical multi-year summary of the ELC and Independent Study's enrollment, ADA and attendance percentages for both P-1 and P-2. The 2011/2012 school year projections are based on the 2010/2011 school year's enrollment and ADA.

RECOMMENDATION:

For information only

Prepared by:
Cathy Murphy

Approved by:
Bob Hampton, Superintendent

**GUAJOME LEARNING CENTERS
MULTI-YEAR ENROLLMENT & ADA COMPARISON**

P-1

| | 2006-2007 | | | 2007-2008 | | | 2008-2009 | | | 2009-2010 | | | 2010-2011 | | | 2011-2012 | | |
|------------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|
| | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % |
| ELC | 101.00 | 88.13 | 87% | 90.75 | 83.29 | 92% | 115.50 | 104.20 | 90% | 117.25 | 104.70 | 89% | 115.75 | 106.33 | 92% | 115.75 | 106.33 | 92% |
| Ind Study | 98.50 | 76.40 | 78% | 91.75 | 82.61 | 90% | 76.50 | 67.05 | 88% | 61.75 | 43.50 | 70% | 48.50 | 45.73 | 94% | 48.50 | 45.73 | 94% |
| TOTALS | 199.50 | 164.53 | 82% | 182.50 | 165.90 | 91% | 192.00 | 171.25 | 89% | 179.00 | 148.20 | 83% | 164.25 | 152.06 | 93% | 164.25 | 152.06 | 93% |

P-2

| | 2006-2007 | | | 2007-2008 | | | 2008-2009 | | | 2009-2010 | | | 2010-2011 | | | 2011-2012 | | |
|------------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|---------------|---------------|------------|
| | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % | Enroll | ADA | % |
| ELC | 100.88 | 88.96 | 88% | 95.01 | 85.46 | 90% | 116.25 | 105.68 | 91% | 118.13 | 103.68 | 88% | 111.38 | 101.41 | 91% | 111.38 | 101.41 | 91% |
| Ind Study | 108.13 | 86.77 | 80% | 79.26 | 74.88 | 94% | 79.25 | 74.84 | 94% | 59.76 | 51.83 | 87% | 50.50 | 47.78 | 95% | 50.88 | 47.88 | 94% |
| TOTALS | 209.01 | 175.73 | 84% | 174.27 | 160.34 | 92% | 195.50 | 180.52 | 92% | 177.89 | 155.51 | 87% | 161.88 | 149.19 | 92% | 162.26 | 149.29 | 92% |

GUAJOME LEARNING CENTERS– AGENDA ITEM

ITEM 7 A

TO: Board of Directors
FROM: Superintendent
DATE: September 8, 2011

SUBJECT: 2011-2012 School Calendar Revisions

The Guajome Learning Centers 2011-2012 School Calendar is being brought to the Board for approval due to modifications in the student start and end dates and staff contract considerations.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve the 2011-2012 School Calendar.

Prepared by:
Dawn Voss

Approved by:
Bob Hampton, Superintendent

Guajome Learning Centers 2011 – 2012 School Calendar

July 2011

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

7/4 - Independence Day Observed
7/26 & 27 – CAHSEE Testing

August 2011

| M | Tu | W | Th | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

8/5 & 8 – Professional Development
8/31 – Professional Development

September 2011 (19)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

9/1 – Professional Development
9/5 – Labor Day – School is Closed
9/6 – First Day of School

October 2011 (20)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

10/4 & 5 – CAHSEE Testing
10/21 – Professional Development

November 2011 (18)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

11/11 – Veteran’s Day – School is Closed
11/23-25 – Thanksgiving Break/School is Closed

December 2011 (17)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

12/3 (Saturday) – CAHSEE Testing
12/10 (Saturday) – CAHSEE Testing
12/26 – 1/6 – Winter Break

January 2012 (16)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

1/9 – Students return to school
1/16 – MLK Day – School is Closed
1/27 – End First Semester

February 2012 (19)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | | |

2/7 & 8 – CAHSEE Testing
2/17 – President’s Day – School is Closed
2/20 – President’s Day – School is Closed

March 2012 (22)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

3/6 & 7 – Grade 7 ELA Writing Component
March 2012 – EAP Essay (grade 11)

April 2012 (16)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

4/2 – 4/6 – Spring Break – School is Closed
4/16 - 5/11 – STAR Testing Window

May 2012 (22)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

5/8 & 9 – CAHSEE Testing
5/28 – Memorial Day – School is Closed

June 2012 (6)

| M | Tu | W | Th | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

6/8 – Last Day of School
6/8 – GRADUATION

GUAJOME LEARNING CENTERS
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**BOARD OF DIRECTORS
 REGULAR MEETING**

August 24, 2011

Unadopted Minutes

| | | |
|-----------|---|--|
| 1. | Public Session and Call to Order: | <p>Lane Fernandes convened the meeting in public session at 4:01p.m. AGSEM Building, Classroom 1. Roll Call and Establishment of Quorum:</p> <p>Members Present: Sam Beukema, Lane Fernandes, Scott Kirk, Bob Hampton (Superintendent)</p> <p>Members Absent: None</p> |
| 2. | Approval of Agenda: | <p>Moved by Sam Beukema, second by Scott Kirk, the Board unanimously approved the agenda with the following vote:</p> <p>Yes: 3</p> <p>No: 0</p> <p>Absent: 0</p> |
| 3. | Charter School Superintendent report | <ul style="list-style-type: none"> • Bob Hampton reported the Guajome Learning Centers student numbers are better than anticipated. • Guajome Learning Centers held an orientation for new students on August 23, 2011; the orientation was well attended by students and staff. • The Guajome Learning Centers website is being developed and will be similar to the Guajome Park Academy website in set up and content. |
| 4. | Public Comments on Agenda Items | None |
| 5. | Public Comments on Non Agenda Items | None |
| 6. | Board of Directors | <p>A. Updated Timelines Bob Hampton reviewed the timeline schedule for the development of the Guajome Learning Centers charter.</p> <p>B. Sacramento CCSA Conference Bob Hampton invited the Guajome Learning Centers Board to attend the California Charter School Conference in the Spring.</p> |
| 7. | Fiscal Update | Cathy Murphy reported the projected budget has not changed at this point. Updates will be provided in December at first interim and March at second interim. |

| | | |
|-----------|--------------------------------|--|
| <p>8.</p> | <p>Consent Calendar</p> | <p>The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request of a member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion.</p> <p>Pulled from the consent calendar listed item 8B 6. Moved to item 8 D.</p> <p>Moved by Sam Beukema, second by Scott Kirk; the Board unanimously approved the consent calendar with the following vote:</p> <p>Yes: 3</p> <p>No: 0</p> <p>Absent: 0</p> <p>Consent Calendar</p> <p>A. Approval of Minutes</p> <ol style="list-style-type: none"> 1. August 24, 2011 Board of Directors Meeting <p>B. Fiscal Services</p> <p>SDCOE RESOLUTIONS</p> <ol style="list-style-type: none"> 1. Resolution #1-2011-12 Payment Order Resolution 2. Resolution #2-2011-12 Resolution Designating Authorized Agent to Receive Mail & Pick up Warrants at the County Office of Education 3. Resolution #3-2011-12 Resolution Authorizing the County Office of Education Credentials Department to Release Credential Held Warrants to Employees 4. Resolution #4-2011-12 Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants) 5. Resolution #5-2011-12 CalSTRS Redeposit Payroll Resolution 6. Resolution #6-2011-12 Resolution Establishing Revolving Cash Fund 7. Resolution #7-2011-12 Charter School Agreement for Financial Information System Services 8. Resolution #8-2011-12 Charter School Agreement for Payroll/Personnel System Services 9. Resolution #9-2011-12 California State Teachers' Retirement System 10. Resolution #10-2011-12 Resolution to Establish a Charter School Enterprise Fund (62-00) Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants) <p>C. Educational Services</p> <ol style="list-style-type: none"> 1. Student Handbook 2. Textbook Adoptions 3. Course Catalog |
|-----------|--------------------------------|--|

| | | |
|---------------------|--|---|
| 8 D. | Resolution #6-2011-2012 | <p>Moved by Sam Beukema, second by Scott Kirk; the Board unanimously approved Item 8 D with the following vote:</p> <p>Yes: 3</p> <p>No: 0</p> <p>Absent: 0</p> |
| 9. | Communication from Board Members: | None |
| 10. | Proposed Agenda Items: | None |
| 11. | Future Board Meetings | <ul style="list-style-type: none"> • September 13, 2011 • September 20, 2011- Board Workshop • October 11, 2011 • November 8, 2011 • December 13, 2011 |
| Adjournment: | | Lane Fernandes adjourned the meeting at 4:31p.m. |

**Guajome Learning Centers
Board of Directors
Annual Agenda Calendar
2011-2012 school year**

| July | August | September | October | November | December |
|--|--|--|--|--|---|
| <ul style="list-style-type: none"> • No Regular Board Meeting | <ul style="list-style-type: none"> • New Board Member Introduction • Board Goal Setting (Workshop) | <ul style="list-style-type: none"> • Appoint Student Directors 2011-2012 School Year • Un-Audited Actuals Report • Facilities Report • Nutrition Services Report | <ul style="list-style-type: none"> • Brown Act (Workshop) | <ul style="list-style-type: none"> • Technology Report • Student Recognition | <ul style="list-style-type: none"> • First Interim Budget Report • Finance Committee Report |

| January | February | March | April | May | June |
|---------|---|--|---|--|---|
| | <ul style="list-style-type: none"> • Budget Workshop • Audit Finding Report | <ul style="list-style-type: none"> • Second Interim Budget Update | <ul style="list-style-type: none"> • Course Catalogue Adoptions • Student Handbook Adoption • SARC • School Calendar Adoption • Board of Directors Calendar Adoption | <ul style="list-style-type: none"> • Text book Adoptions • English Language Learners Report • Enrichment Report • Staff Recognition • Student Recognition | <ul style="list-style-type: none"> • Approval of Annual SDCOE Resolutions • Board Member Recognition <hr/> <ul style="list-style-type: none"> Special Budget Meeting: • 2011-2012 Year End Fiscal Report • Adoption of the 2011-12 Proposed Budget |