



GUAJOME PARK ACADEMY
2000 North Santa Fe Avenue,
Vista, California 92083
Phone (760) 631-8500
Website www.guajome.net

Board of Directors

Marsh, Mara, Chair
McAfee, Anna, Vice-Chair
Bachmann, Thea
Barker, Danielle
DeBartolo, Lisa
Duffy, Debbie
Ferda, Sascha
Ford, Kelly
Groenewold, Rod
Hamamoto, Kathy
Harper, Sylvia
Oates, Britney
Spence, Michael

Administration

Hampton, Bob
Superintendent

Solano, Juan
Admin of School Culture

The mission of GPA is to inspire and mentor all learners to become responsible, critical thinking, global leaders through excellence and innovation in education.

**BOARD OF DIRECTORS
REGULAR MEETING**

Agenda

December 8, 2011

No Closed Session

Regular Board of Directors Meeting
Public Session 6:00 p.m.
Building 1, Student Services Building
Room 1103

**Student
Board Representatives**

Ednalino, Finiva
Mitchell, Catherine

Agenda	<u>Presenter</u>	<u>Action/ Information</u>
1. PUBLIC SESSION – CALL TO ORDER (6:00 P.M.) Roll call and establishment of quorum: Pledge of Allegiance	Mara Marsh	
2. APPROVAL OF AGENDA Recommended motion: The Board of Directors approve the agenda for the December 8, 2011 Board of Directors Meeting	Mara Marsh	Action
3. CHARTER SCHOOL SUPERINTENDENT REPORT A. General Updates	Bob Hampton	Information
4. PUBLIC COMMENTS ON AGENDA ITEMS The Board welcomes and encourages public comments. Any member of the audience may speak to any agenda item by submitting a BLUE "Request to address the Board" card (located on the table near the door). Please hand the completed card to the Chairperson of the Board. When the item is considered by the Board, individuals submitting blue cards will be called upon by the Chairman of the Board and will have two minutes to speak on the agenda item.		
5. PUBLIC COMMENTS ON NON-AGENDA ITEMS Any member of the audience may speak to a non-agenda item by submitting a YELLOW "Request to Address the Board" card (located on the table near the door). Please hand the completed card to the Board Chairperson. Individuals will be called upon by the Chairperson of the Board during this section of the agenda. Each individual will be allotted a maximum of two minutes to address the Board. The Board will strive to limit the total agenda time for public input to 15 minutes. GPA invites		

citizens to attend Board meetings and welcomes their view on relevant topics. The Board or staff may not get involved in discussions about an issue that is not on the agenda. A Board Member may ask a brief question for clarification, make a brief announcement, or provide a reference to staff or other sources for factual information. Board Members may also ask staff to place a topic on a future agenda.

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|----|---|---------------------------------------|--------------------|
| 6. | STUDENT BOARD REPRESENTATIVE REPORTS
A. Middle School Report
B. High School Report | Finiva Ednalino
Catherine Mitchell | Information |
| 7. | STAFF AND COMMITTEE REPORTS
A. Finance Committee Report | Cathy Murphy | Information |
| 8. | FISCAL SERVICES
A. First Interim Budget Report | Cathy Murphy | Action |

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. Action items designated or held for discussion will be acted upon individually.

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|-----|---|------------|---------------|
| 9. | CONSENT CALENDAR
A. APPROVAL OF MINUTES
1. November 3, 2011 Board of Directors Meeting

B. FISCAL SERVICES
1. Acceptance of Gifts: <ul style="list-style-type: none"> • Mr. and Mrs. Dan Landers- \$25.00 Cash Donation- Drumline • Mr. Eric Landers- \$50.00 Cash Donation- Drumline • Mr. and Mrs. Nesbit- \$30.00 Cash Donation- Drumline • Ms. Mara Marsh- \$100.00 Cash Donation- Drumline
C. EDUCATIONAL SERVICES
1. Textbook Adoption | Mara Marsh | Action |
| 10. | COMMUNICATION FROM THE BOARD | Mara Marsh | |
| 11. | PROPOSED AGENDA ITEMS FOR UPCOMING MEETINGS | Mara Marsh | |
| 12. | FUTURE BOARD MEETING DATES <ul style="list-style-type: none"> • January 12, 2012 • February 2, 2012 • March 1, 2012 • April 12, 2012 • May 3, 2012 • June 7, 2012
FINANCE COMMITTEE MEETING DATES <ul style="list-style-type: none"> • January 24, 2012 • April, 17, 2012 • May 15, 2012 | | |

13. **ADJOURNMENT**

Mara Marsh

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Office of the Charter School Superintendent at (760) 631-8500, Ext. 1222, at least 72 hours before the Board meeting.

TO: Board of Directors
FROM: Superintendent
DATE: December 8, 2011

SUBJECT: FIRST INTERIM BUDGET

Since the initial adoption of the proposed budget for 2011-12 by the Board on June 21, 2011 – changes in funding levels, GPA student enrollment/ADA, and the GLC MOU have collectively resulted in a change to the projected revenues then and the projected revenues now. The projected revenues at adoption were \$8,720,302 and the projected revenues effective at 1st Interim (October 31, 2011) are \$8,755,308. The result is a \$35,006 increase in projected revenues.

The expenditures for the initial adoption of the proposed budget were projected at \$8,720,301 and at 1st Interim are projected at \$8,889,269. The result is an increase in projected expenditures of \$168,968. This increase is due to several factors including increases in expenditures for GLC textbooks, GLC MOU, and land improvements as well as decreases in expenditures for payroll and fringes, GLC oversight fees.

The overall changes in 1st Interim projected revenues (\$8,755,308) and 1st Interim projected expenditures (\$9,103,483) results in an overall deficit of \$348,175. Due to the decrease in ADA funding, the “Undesignated” balance of \$673,387 will be accessed to maintain programs at the planning level for the 2011-12 school year. This “Undesignated” balance is part of the carryover or fallout from last year’s budget.

Once the 2010-2011 school year books closed, a net increase in revenues plus a net decrease in expenditures equaled a gain of \$766,377 as evident by the projected year-end and actuals.

RECOMMENDATION:

Board approval of Multi-Year Projection for 2011-2014 @ 1st Interim.

Prepared by:
Cathy Murphy

Approved by:
Bob Hampton, Superintendent

**GUAJOME PARK ACADEMY
MULTI-YEAR PROJECTIONS @ 1st INTERIM
October 31, 2011
2011-2014**

		2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/11	2011-12 PROJECTED YEAR END	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
A. REVENUES						
1) Revenue Limit Sources	8010-8099	7,274,521	7,029,408	6,096,551	6,442,765	6,623,163
2) Federal Revenues	8100-8299	157,601	165,700	172,459	172,459	172,459
3) Other State Revenues	8300-8599	1,107,370	1,131,939	1,051,954	1,074,875	1,087,975
4) Other Local Revenues	8600-8799	180,810	428,261	428,261	428,261	428,261
5) TOTAL REVENUES		8,720,302	8,755,308	7,749,225	8,118,361	8,311,858
B. EXPENDITURES						
1) Certificated Salaries	1000-1999	3,870,481	3,752,903	3,452,897	3,613,748	3,780,230
2) Classified Salaries	2000-2999	960,170	1,060,494	1,060,083	1,113,087	1,168,742
3) Employee Fringes	3000-3999	1,532,498	1,502,067	1,417,269	1,601,286	1,844,766
4) Books, Supplies, Non-Capital Equip	4000-4999	816,694	912,787	717,709	717,709	717,709
5) Services, Other Operating Exp	5000-5999	1,472,458	1,782,909	1,375,302	1,345,517	1,351,322
6) Capital Outlay	6000-6999	68,000	92,323	92,323	92,323	92,323
7) Other Outgo	7100-7299	0	0	0	0	0
8) Direct Support/Indirect Costs	7300-7399	0	0	0	0	0
9) TOTAL EXPENDITURES		8,720,301	9,103,483	8,115,583	8,483,671	8,955,092
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES & USES						
		0	-348,175	-366,357	-365,310	-643,234
D. OTHER FINANCING SOURCES/USES						
1) Interfund Transfers						
a) Transfers In	8910-8929	0	0	0	0	0
b) Transfers Out	7410-7429	0	0	0	0	0
2) Other Sources/Uses						
a) Sources	8930-8979	0	0	0	0	0
b) Uses	7430-7499	0	0	0	0	0
3) TOTAL OTHER FINANCING S/U		0	0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE						
		0	-348,175	-366,357	-365,310	-643,234
F. FUND BALANCE, RESERVES						
1) Beginning Balance/July 1		5,366,755	6,133,132	6,133,132	5,784,957	5,419,648
2) Ending Balance		5,366,755	5,784,957	5,766,775	5,419,648	4,776,414
Components of Fund Balance						
Restricted for Econ Uncert.		1,904,000	1,904,000	1,904,000	1,696,734	1,791,018
Restricted for Special Purposes		3,462,755	3,207,570	3,189,387	3,722,913	2,985,395
Undesignated		0	673,387	673,387	0	0
Total Components of Fund Balance		5,366,755	5,784,957	5,766,775	5,419,648	4,776,414

**GUAJOME PARK ACADEMY
MULTI- YEAR PROJECTIONS @ 1st INTERIM
October 31, 2011
2011-2014**

		2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/2011	VARIANCE INCREASE (DECREASE)
Reserves	9770-000	1,904,000	1,904,000	0
	TOTAL	1,904,000	1,904,000	0
Components of Fund Balance				
Revolving Cash	9130-000	30,000	32,100	2,100
ARRA: State Fiscal Stabilization Fund	9780-009	0	0	0
Lottery Reserves	9780-023	185,000	185,000	0
Mandated Costs	9780-050	427,006	427,006	0
Settlement	9780-075	477,438	477,438	0
Reserved for Unforeseen Contingencies	9780-099	2,086,027	2,086,027	(0)
	TOTAL	3,205,471	3,207,571	2,100
Undesignated	9790-000	0	673,387	673,387
	TOTAL	0	673,387	673,387
	TOTAL RESERVES	5,109,471	5,784,958	675,487

**GUAJOME PARK ACADEMY
MULTI- YEAR PROJECTIONS @ 1st INTERIM
October 31, 2011
2011-2014**

	2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/11	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
<u>REVENUE</u>				
1. STATUTORY COLA	2.24%	2.24%	3.10%	2.80%
REVENUE LIMIT DEFICIT %	19.75%	19.75%	19.75%	19.75%
STATE CATEGORICAL FUNDING	0.00%	0.00%	3.10%	2.80%
2. LOTTERY	\$128.75	\$128.75	\$128.75	\$128.75
3. ENROLLMENT ESTIMATES				
Totals	1,357	1,307	1,165	1,165
4. ENROLLMENT INCREASE(DECREASE)				
Percentage Change	-3.14%	-3.68%	10.86%	0.00%
5. ADA USED FOR REVENUE LIMIT CALCULATION	1,285	1,237	1,107	1,107
Based on 95% (GPA) & 92% (GLC)				
<u>EXPENDITURES</u>				
1. FRINGE BENEFIT RATES				
STRS State Teachers Retirement System	8.25%	8.25%	8.25%	8.25%
PERS Public Employee Retirement System	10.92%	10.92%	11.40%	18.20%
Social Security	6.20%	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%	1.45%
SUI State Unemployment Insurance	1.61%	1.61%	1.61%	1.61%
Workers Compensation	1.70%	1.70%	1.70%	1.70%
Annual Health Insurance (Average per Employee)	\$9,680	\$9,680	\$11,132	\$12,802
Health Insurance Percentage Increase	9.10%	9.10%	15.00%	15.00%
Health Insurance cost per year	\$ 828,977	\$ 800,247	\$ 866,017	\$ 995,919
2. EMPLOYEE SALARY STEP INCREASES				
Certificated	3.50%	3.50%	3.50%	3.50%
Classified	5.00%	5.00%	5.00%	5.00%
Estimated for Certificated Column Changes	\$68,500	\$18,800	\$40,000	\$40,000

GUAJOME PARK ACADEMY
MULTI- YEAR PROJECTIONS @ 1st INTERIM
October 31, 2011
2011-2014

REVENUES	2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/11	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
Total Student Enrollment	1,357	1,307	1,165	1,165
Total Student ADA (GPA @ 95% / GLC @ 92%)	1,284.54	1,237.39	1,106.75	1,106.75
Student Enrollment - Grade K-3	0.00	8.00	0.00	0.00
Student ADA - Grade K-3	0.00	7.36	0.00	0.00
Student Enrollment - Grade 4-6	270	261	254	254
Student ADA - Grade 4-6	256.50	247.74	241.30	241.30
Student Enrollment - Grade 7-8	408	405	394	394
Student ADA - Grade 7-8	387.60	384.42	374.30	374.30
Student Enrollment - Grade 9-12	679	633	517	517
Student ADA - Grade 9-12	640.44	597.87	491.15	491.15
Statutory COLA	2.24%	2.24%	3.10%	2.80%
Revenue Limit Deficit %	19.75%	19.75%	19.75%	19.75%
Categorical Funding	0.00%	0.00%	3.10%	2.80%
Group Health Insurance COLA	9.10%	9.10%	15.00%	15.00%
General Purpose Block Grant - Grade K-3	0	5,077	5,234	5,381
General Purpose Block Grant - MS - Grade 4-6	5,125	5,153	5,313	5,461
General Purpose Block Grant - MS - Grade 7-8	5,271	5,306	5,470	5,624
General Purpose Block Grant - HS - Grade 9-12	6,116	6,148	6,339	6,516
Categorical Block Grant	410	410	423	435
Revenue Limit Sources				
8014 Principal Apport. Grade K-3	0	37,367	0	0
8015 Principal Apport. Grade 4-6	1,314,563	1,276,604	1,281,965	1,317,860
8015 Principal Apport. Grade 7-8	2,043,040	2,039,733	2,047,603	2,104,936
8015 Principal Apport. Grade 9-12 less Prop. Taxes	1,516,053	1,274,839	712,331	799,501
8015 Prior Year Principal Apport.	0	0	0	0
8096 In lieu of Property Taxes-Included in Prin Apport	2,400,866	2,400,866	2,400,866	2,400,866
TOTALS	7,274,521	7,029,408	6,442,765	6,623,163
Federal Revenues				
8220 Child Nutrition Programs	157,601	165,700	172,459	172,459
TOTALS	157,601	165,700	172,459	172,459
Other State Revenues				
8311 Summer School	84,922	114,468	114,468	114,468
8311 Prior Year Summer School	0	0	0	0
8480 Cat. Block Grant	526,661	507,330	467,834	480,934
8480 Educationally Disadvantaged	172,368	170,504	170,504	170,504
8480 Prior Year Cat. Block	0	0	0	0
8520 Child Nutrition Programs	14,923	15,511	15,511	15,511
8560 State Lottery - CY Unrestricted	148,923	144,426	129,178	129,178
8560 State Lottery - PY Unrestricted	0	12,660	12,660	12,660
8560 State Lottery - CY Restricted	23,479	21,971	19,651	19,651
8560 State Lottery - PY Restricted	0	5,760	5,760	5,760
8590 Consolidated Categoricals	132,902	135,067	135,067	135,067
8590 Charter School Facility Grant	0	0	0	0
8590 Prior Year Other State Revenues	3,192	4,242	4,242	4,242
TOTALS	1,107,370	1,131,939	1,074,875	1,087,975
Other Local Revenues				
8634 Child Nutrition Programs	81,724	85,579	85,579	85,579
8660 Interest	31,511	23,768	23,768	23,768
8677 SpEd Reimbursement-VUSD	61,000	67,000	67,000	67,000
8699 Cobra Reimbursement	0	8,122	8,122	8,122
8699 RIMS BTSA	6,075	0	0	0
8699 Foundation - After School Program	0	6,000	6,000	6,000
8699 GLC MOU	0	237,292	237,292	237,292
8699 Contributions / Donations	500	500	500	500
TOTALS	180,810	428,261	428,261	428,261
TOTAL REVENUE	\$8,720,302	\$8,755,308	\$8,118,361	\$8,311,858

GUAJOME PARK ACADEMY
MULTI- YEAR PROJECTIONS @ 1st INTERIM
October 31, 2011
2011-2014

EXPENDITURES	2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/11	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
<i>Certificated Salaries</i>				
1000-1999	3,870,481	3,752,903	3,613,748	3,780,230
<i>Classified Salaries</i>				
2000-2999	960,170	1,060,494	1,113,087	1,168,742
<i>Employee Fringes</i>				
3100 STRS	309,414	298,385	298,134	311,869
3211 PERS	107,607	115,357	126,892	212,711
3310 Social Security	59,821	68,740	69,011	72,462
3320 Medicare	69,051	68,756	68,539	71,760
3400 Health & Welfare Benefits	828,977	800,247	866,017	995,919
3500 Unemployment Insurance	76,670	76,679	76,102	79,678
3600 Workman's Compensation Ins.	80,958	57,669	80,356	84,133
3900 Other Benefits	-	16,234	16,234	16,234
TOTALS	1,532,498	1,502,067	1,601,286	1,844,766
<i>Books and Supplies</i>				
4000-4999	816,694	912,787	717,709	717,709
<i>Services, Other Operating Expenses</i>				
5000-5999	1,472,458	1,782,909	1,345,517	1,351,322
conferences, mileage, dues & memberships, insurance, gas & electricity, irrigation, trash, pest				
control, contracted cleaning services, leases, maintenance agreements, grounds & repairs,				
equipment leases, bank expenses, contracted services, employment services, security services,				
charter buses, software licensing, print shop services, SDCOE systems, oversight fee, payroll				
services, legal expenses, advertising, telephones & cell phones, postage, internet costs				
<i>Capital Outlay</i>				
6000-6999	68,000	92,323	92,323	92,323
TOTAL EXPENDITURES	\$8,720,301	\$9,103,483	\$8,483,671	\$8,955,092

	A	B	C	D
1	GUAJOME PARK ACADEMY			
2	BUDGET DEVELOPMENT 2011-12			
3	1st Interim - as of 10/31/11			
4				
5			Adopted Budget	1st Interim
6	EXPENDITURES:	Object #	2011-12	2011-12
7	Payroll - Certificated	1000-XXX	3,870,481	3,752,903
8	Payroll - Classified	2000-XXX	960,170	1,060,494
9	Payroll - Fringes	3000-000	703,521	701,820
10	Payroll - Health Benefits	3400-000	828,977	800,247
11	TOTAL PAYROLL EXPENSES		6,363,149	6,315,464
12	TEXTBOOKS	4100-000	130,000	223,463
13	OTHER BOOKS	4200-000	15,000	15,000
14	MATERIALS & SUPPLIES - UNRESTRICTED	4300-000	111,694	111,694
15	MATERIALS & SUPPLIES - RESTRICTED	4300-000	1,500	4,130
16	MATERIALS & SUPPLIES - CNS	4300-000	210,500	210,500
17	SUBSCRIPTIONS	4300-011	4,000	4,000
18	EXCESS COPIER USE	4300-020	20,000	20,000
19	TESTING ASSESSMENT	4300-021	15,000	15,000
20	MAINT/OPER MATERIALS/SUPPLIES	4300-101	52,000	52,000
21	FURN & EQUIP LESS THAN \$500	4400-000	77,000	77,000
22	NON-CAPITALIZED F&E (\$4999 & under)	4400-001	100,000	100,000
23	CAPITALIZED F&E (over \$5000)	4400-002	80,000	80,000
24	4000's		816,694	912,787
25	MEETINGS	5200-001	6,500	6,500
26	MILEAGE	5200-002	4,500	4,500
27	IB TRAINING/CONFERENCES	5200-003	10,000	10,000
28	CONFERENCES	5200-004	25,500	25,500
29	STAFF DEVELOPMENT - IN HOUSE	5200-005	4,000	10,398
30	BOARD PLANNING / WORKSHOPS	5200-006	3,000	3,000
31	DUES & MEMBERSHIP	5300-000	32,325	32,325
32	DUES & MEMBERSHIP-IBNA	5300-001	18,110	18,110
33	WASC	5300-004	1,200	1,200
34	INSURANCE	5450-001	45,100	53,939
35	D&O INSURANCE	5450-002	6,300	15,790
36	GAS & ELECTRIC	5500-004	200,000	200,000
37	IRRIGATION & SEWER	5500-005	30,130	30,130
38	CONTRACTED TRASH DISPOSAL	5500-008	16,000	16,000
39	CONTRACTED PEST SERVICES	5500-009	11,200	11,200
40	CONTRACTED CLEANING SVCS	5500-010	120,000	120,000
41	LEASE-BLDG & GROUNDS	5600-001	38,500	41,394
42	RENTAL/LEASE OF VEHICLES	5600-005	120	120
43	CONTRACTS-MAINT AGREEMENT	5600-006	34,250	34,250
44	GROUNDS MAINT/REPAIRS	5600-007	30,000	30,000
45	RENTAL/LEASE OF EQUIPMENT	5600-008	6,500	6,500
46	MAINT/REPAIR SERVICE CALL	5600-009	53,900	53,900
47	SITE IMPROVEMENTS	5600-020	1,750	1,750
48	BANK CHARGES	5800-002	1,775	1,890
49	CONTRACTED SERVICES - FLEX CARE	5800-007	1,500	1,500
50	OTHER ADMIN/OPERATING EXPENSE	5800-009	10,200	10,200
51	OTHER CONTRACTED SERVICES	5800-011	176,000	465,080
52	EMPLOYMENT SERVICES	5800-014	5,500	5,500
53	SITE SECURITY	5800-015	1,000	1,000
54	CHARTER BUSES	5800-016	1,000	1,000

	A	B	C	D
55	SOFTWARE LICENSING	5800-022	80,000	80,000
56	OTHER PRINT SHOP SERVICES	5800-025	125	125
57	SDCOE - PAYROLL	5800-030	8,273	15,363
58	SDCOE - WARRANT CHARGE	5800-035	-	-
59	SDCOE - FIS FINANCIAL INFO	5800-040	10,616	20,661
60	SDCOE - PURCHASING SYSTEM	5800-041	281	1,307
61	SDCOE - BPS	5800-043	481	481
62	SDCOE - FIXED ASSETS	5800-044	343	343
63	VUSD OVERSIGHT FEES 3%	5800-050	245,929	219,828
64	VUSD OTHER SERVICES	5800-051	1,500	1,500
65	VUSD PRINT SHOP EXPENSES	5800-054	2,500	2,500
66	VUSD PAYROLL SERVICES	5800-055	72,200	72,200
67	LEGAL	5800-101	50,000	50,000
68	ADVERTISING	5800-104	10,000	10,000
69	TELEPHONE	5900-001	43,000	43,000
70	POSTAGE - REGULAR	5900-002	24,200	24,200
71	POSTAGE - SPECIAL DELIVERY	5900-003	6,000	6,000
72	TELEPHONE - INTERNET	5900-006	16,250	17,824
73	CELLULAR PHONES	5900-010	4,900	4,900
74	5000's		1,472,458	1,782,909
75	LAND IMPROVEMENTS	6100-070	-	24,323
76	PURCHASE OF RELOS	6200-070	-	-
77	LEASE/PURCHASE OF EQUIP.	6400-005	68,000	68,000
78	6000's		68,000	92,323
79	TOTAL ACTUALS		8,720,301	9,103,483

GUAJOME PARK ACADEMY

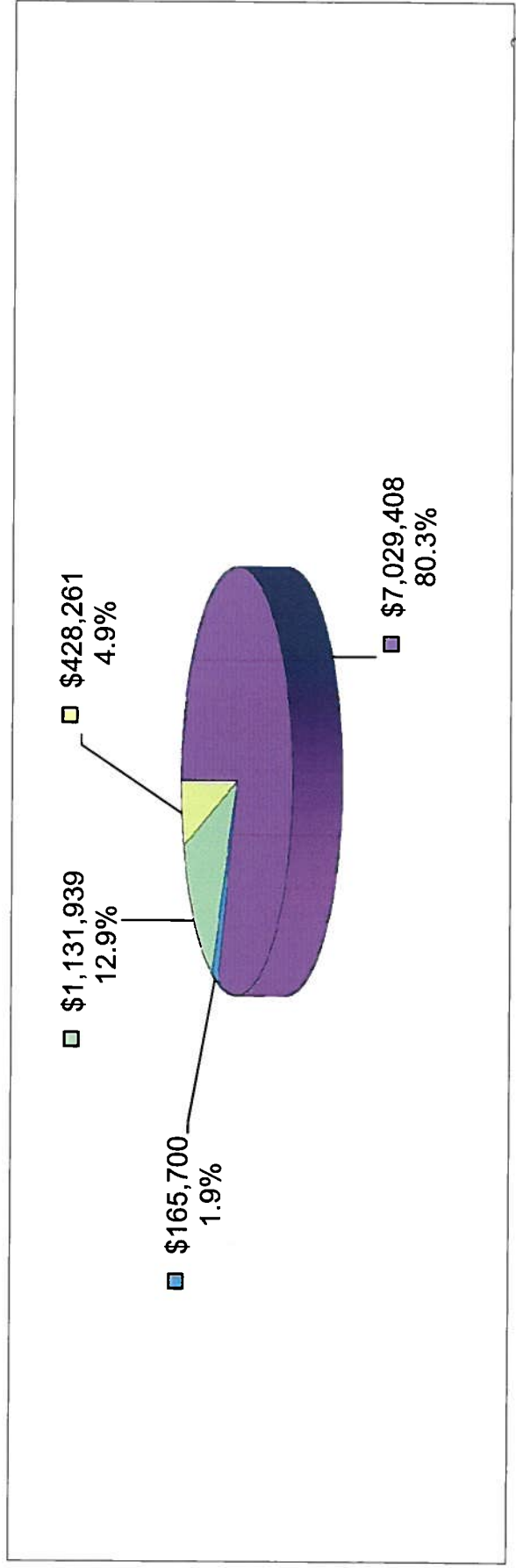
Budget/Finance

1ST INTERIM REPORT

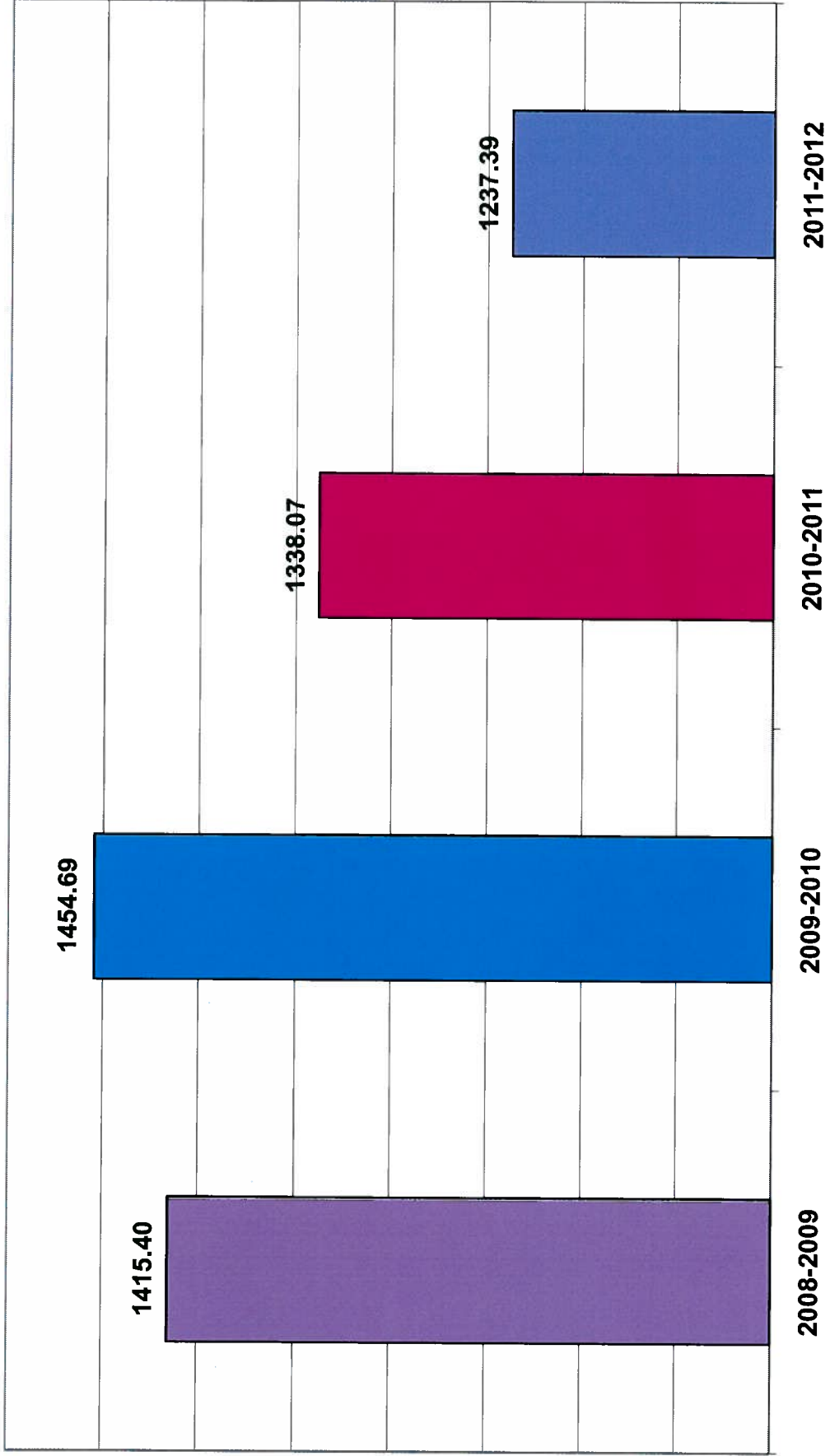
December 8, 2011

**MULTI-YEAR PROJECTION
2011-2014 @ 1ST INTERIM
REVENUES**

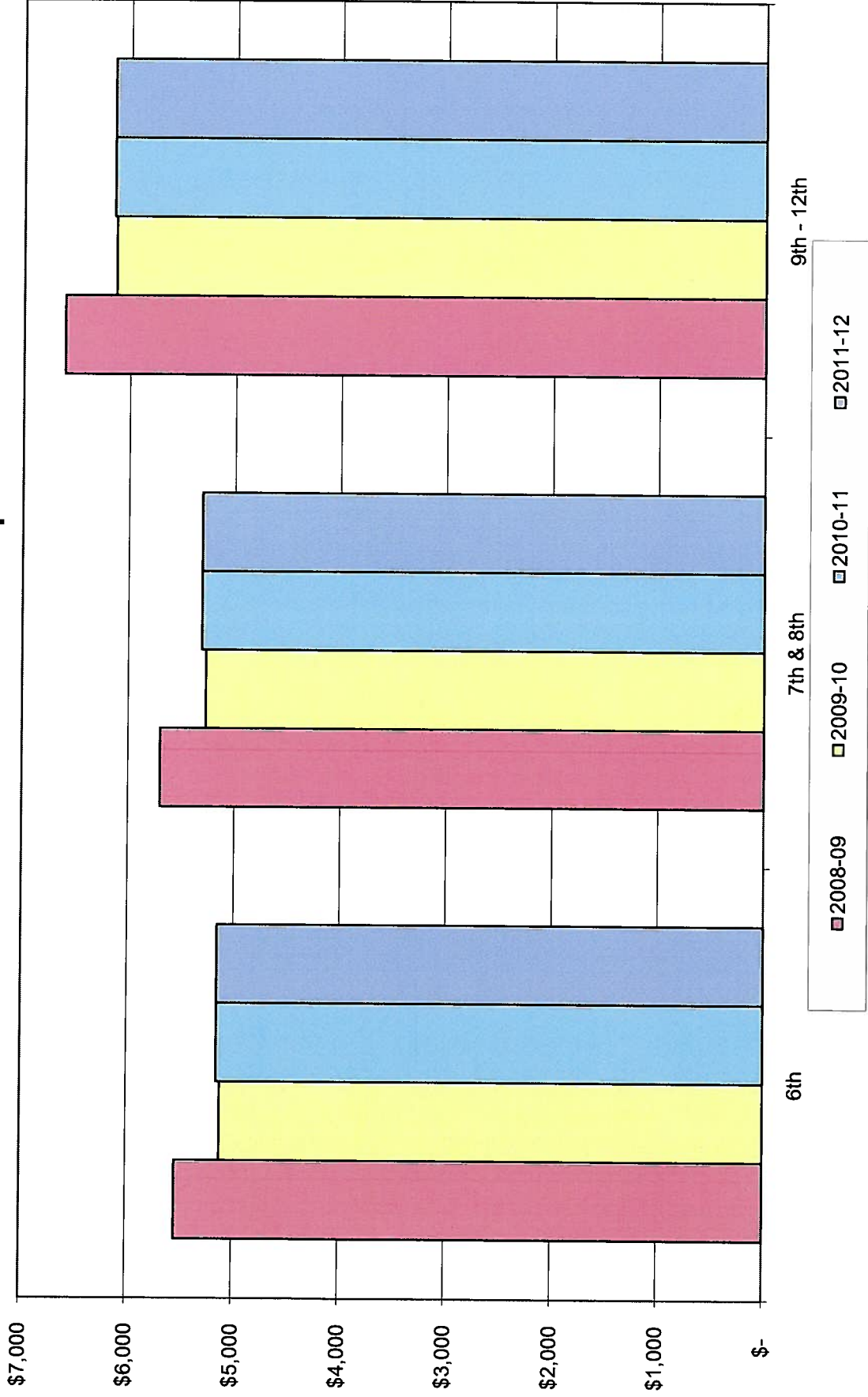
	2011-12	2011-12	2011-12	2012-13	2013-14
	ADOPTED	1st INTERIM	PROJECTED	PROJECTED	PROJECTED
REVENUES	BUDGET	10/31/2011	YEAR END	BUDGET	BUDGET
Revenue Limit Sources	\$ 7,274,521	\$ 7,029,408	\$ 6,096,551	\$ 6,442,765	\$ 6,623,163
Federal Revenues	\$ 157,601	\$ 165,700	\$ 172,459	\$ 172,459	\$ 172,459
Other State Revenues	\$ 1,107,370	\$ 1,131,939	\$ 1,051,954	\$ 1,074,875	\$ 1,087,975
Other Local Revenues	\$ 180,810	\$ 428,261	\$ 428,261	\$ 428,261	\$ 428,261
TOTAL REVENUES	\$ 8,720,302	\$ 8,755,308	\$ 7,749,225	\$ 8,118,360	\$ 8,311,858



Revenues Multi-Year ADA Comparison

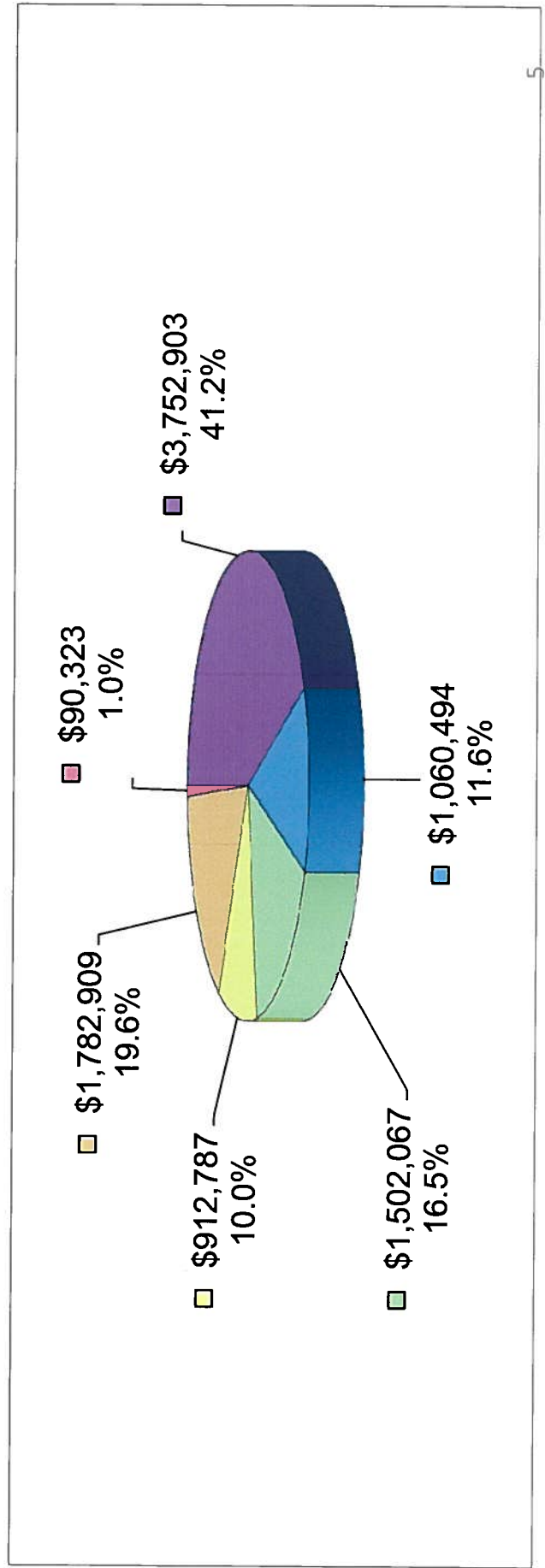


Revenues Multi-Year Block Grant Comparison

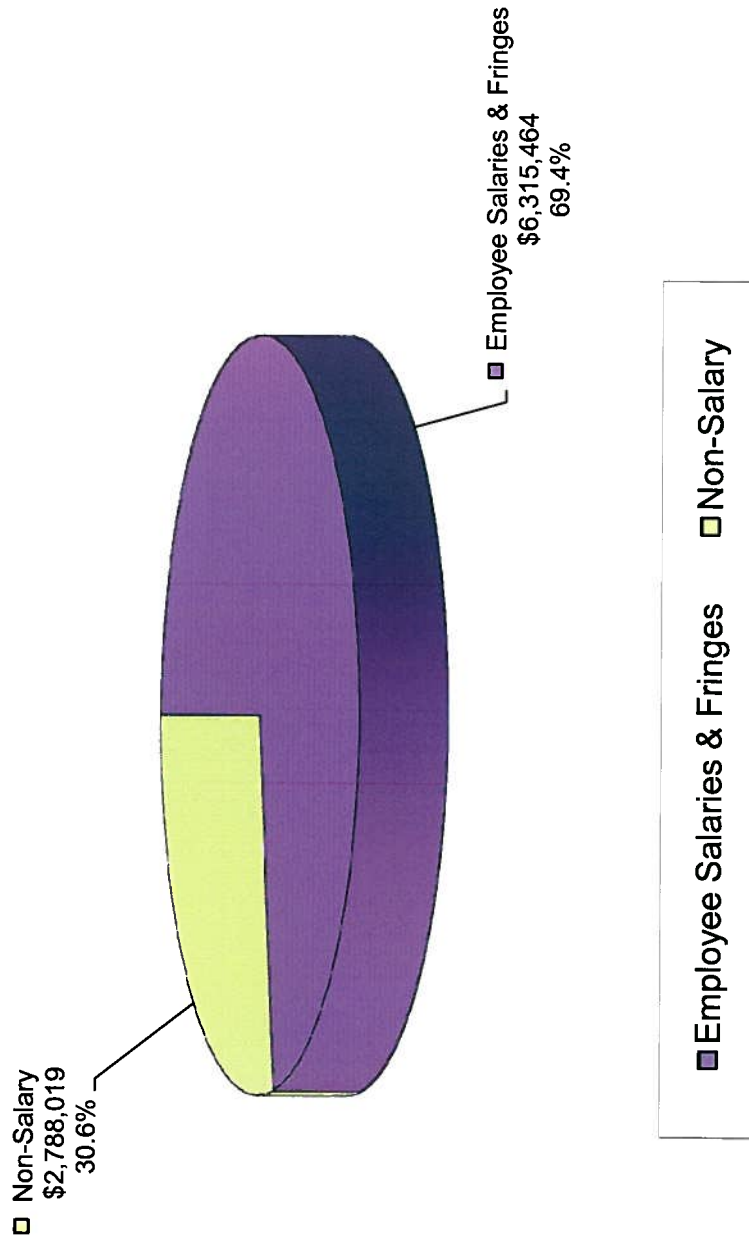


**MULTI-YEAR PROJECTION
2011-2014 @ 1ST INTERIM
EXPENDITURES**

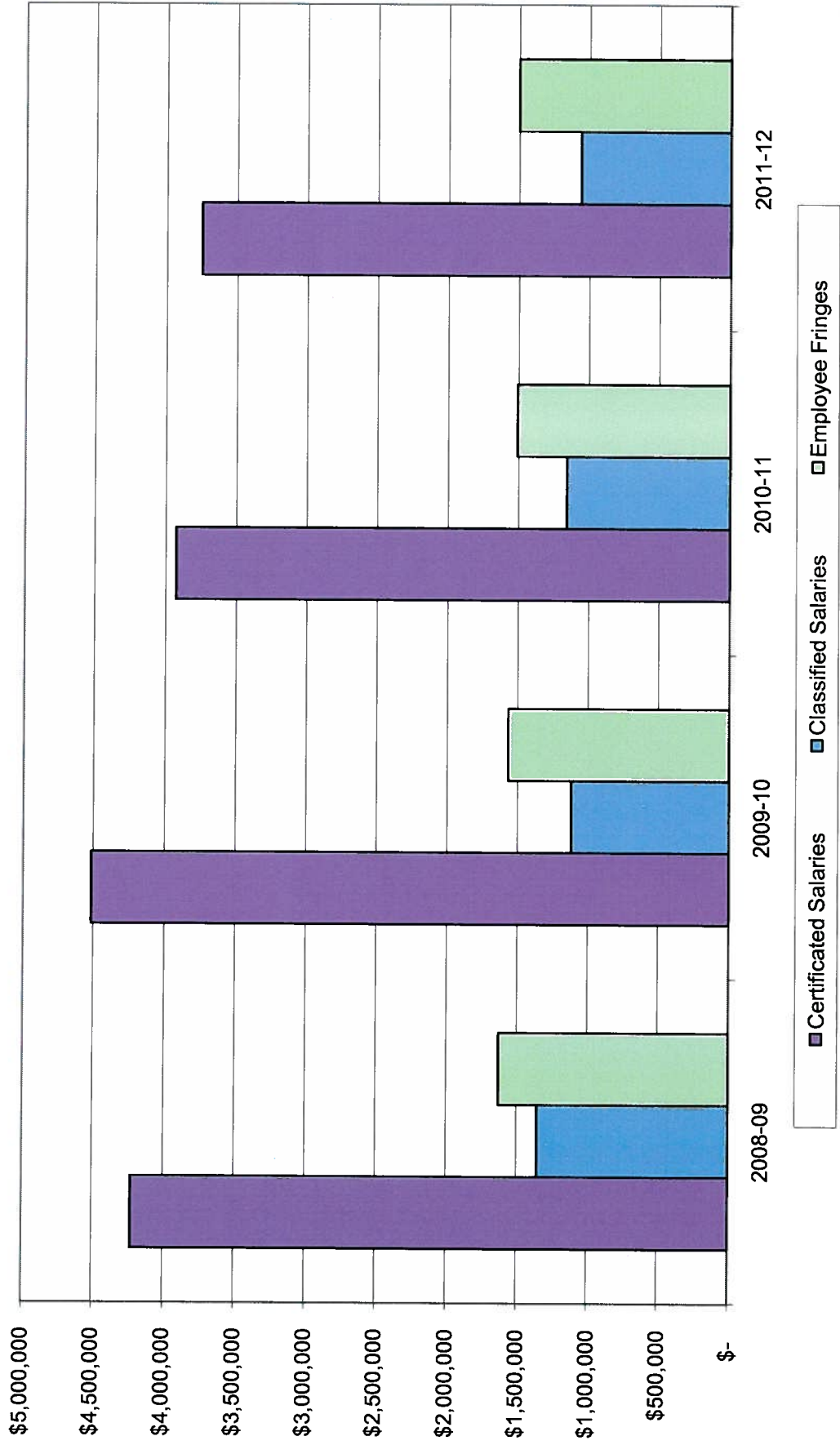
	2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/2011	2011-12 PROJECTED YEAR END	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
EXPENDITURES					
Certificated Salaries	\$ 3,870,481	\$ 3,752,903	\$ 3,452,897	\$ 3,613,748	\$ 3,780,230
Classified Salaries	\$ 960,170	\$ 1,060,494	\$ 1,060,083	\$ 1,113,087	\$ 1,168,742
Employee Fringes	\$ 1,532,498	\$ 1,502,067	\$ 1,417,269	\$ 1,601,286	\$ 1,844,766
Books, Supplies, Non-Capital Equip	\$ 816,694	\$ 912,787	\$ 717,709	\$ 717,709	\$ 717,709
Services, Other Operating Exp	\$ 1,472,458	\$ 1,782,909	\$ 1,375,302	\$ 1,345,517	\$ 1,351,322
Capital Outlay	\$ 68,000	\$ 92,323	\$ 90,323	\$ 90,323	\$ 90,323
TOTAL EXPENDITURES	\$ 8,720,301	\$ 9,103,483	\$ 9,095,520	\$ 9,407,559	\$ 10,474,213



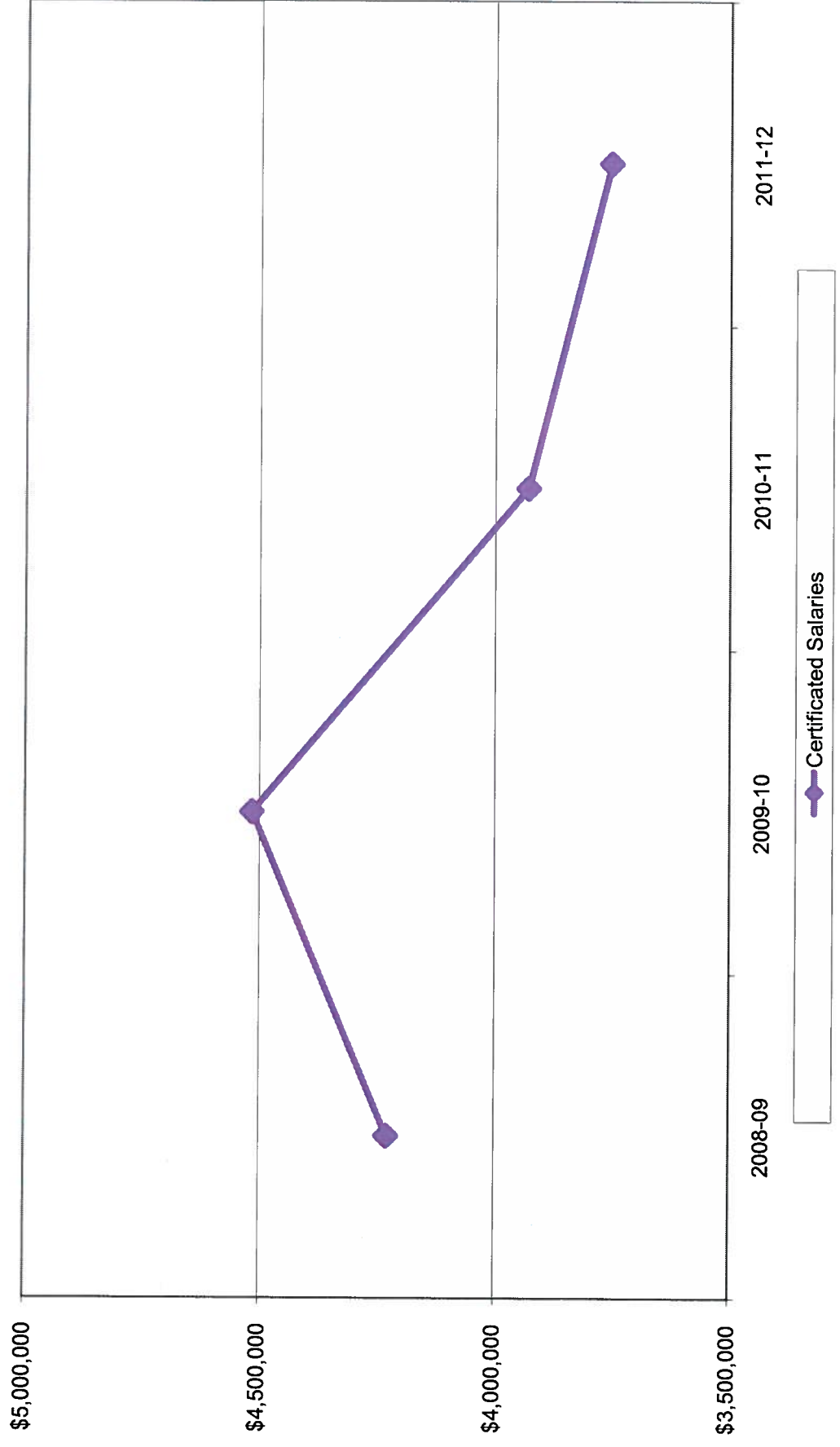
Expenditures 2011-2012



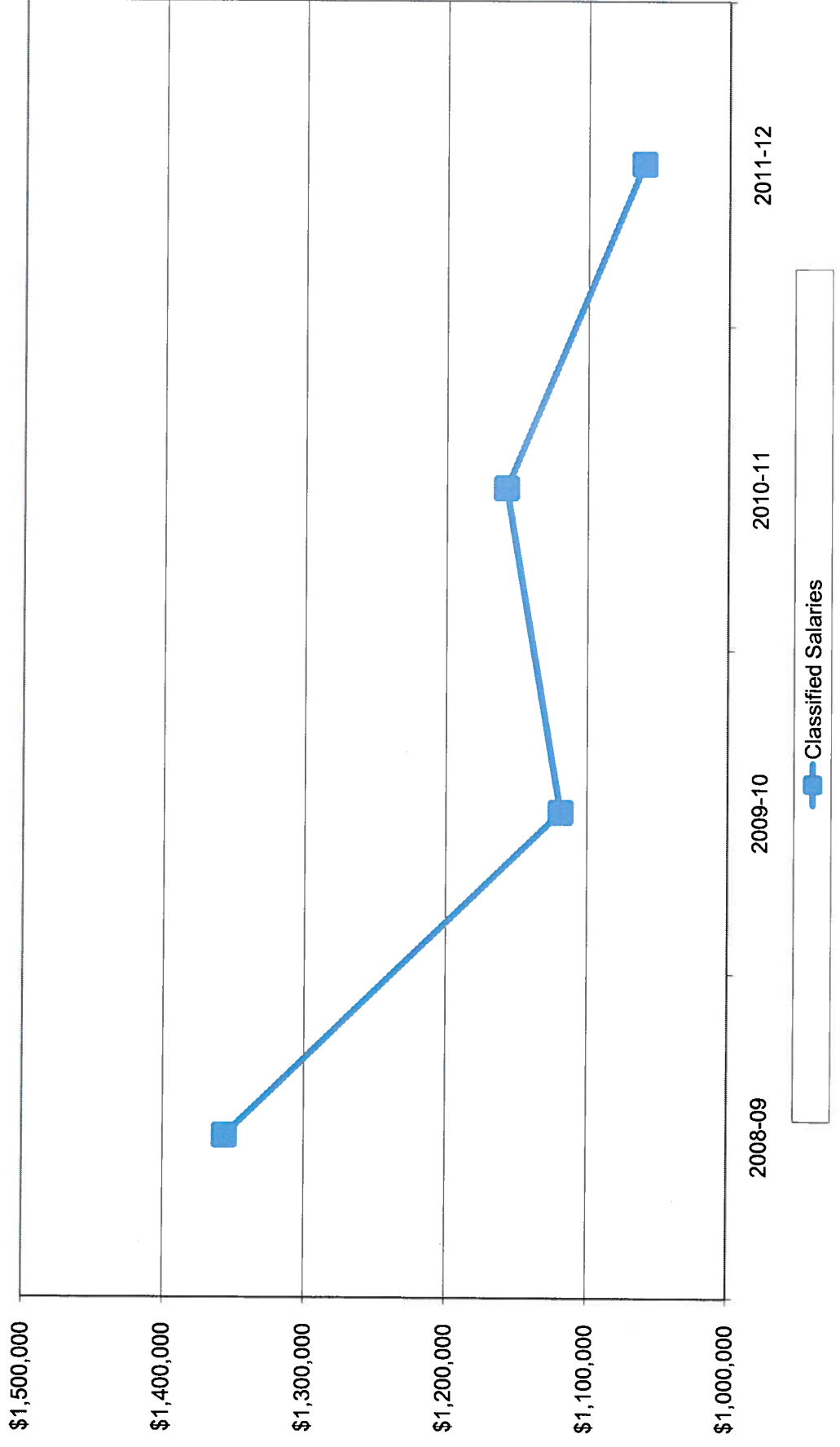
Expenditures Multi-Year Salaries & Fringes



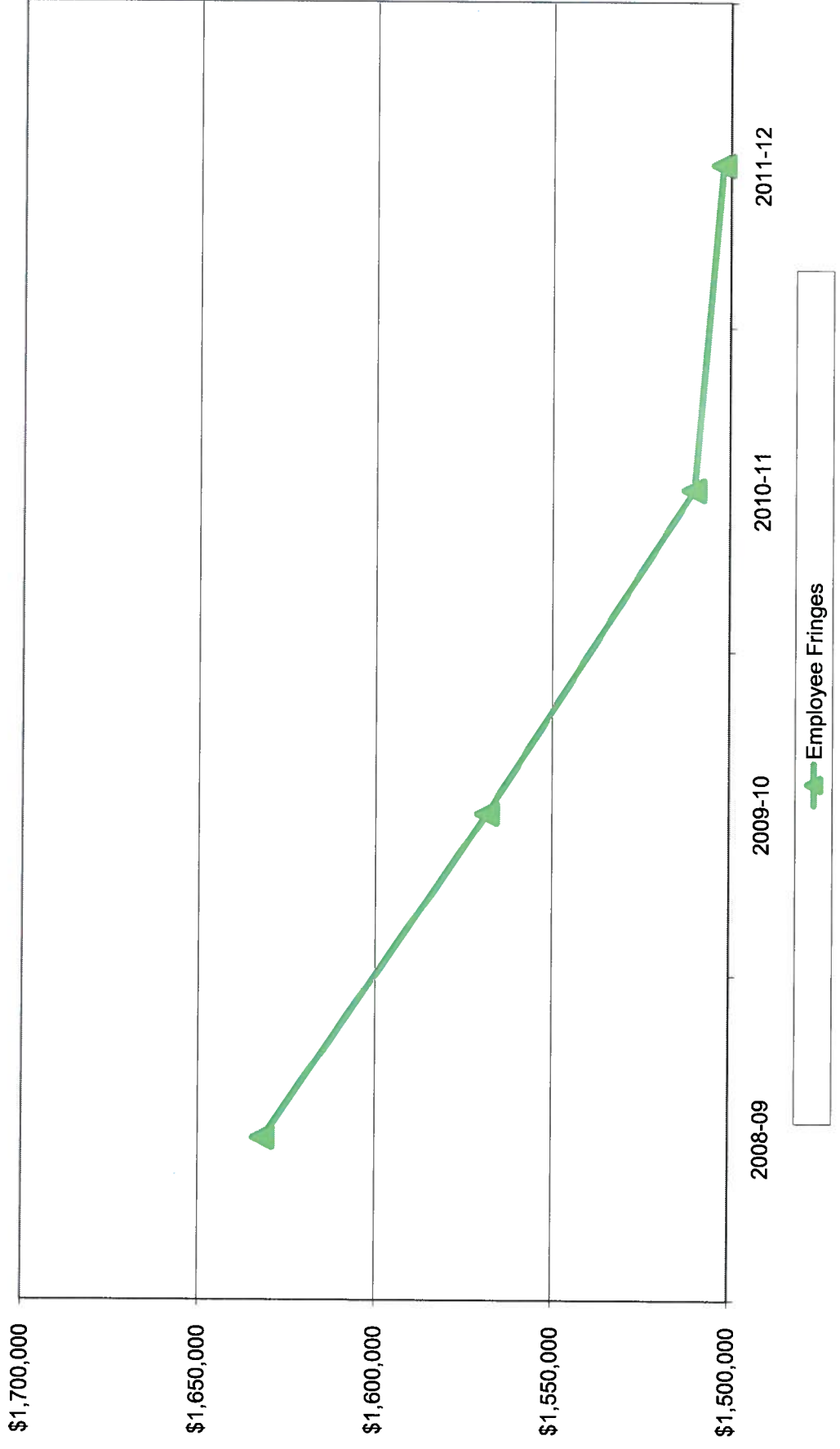
Expenditures Multi-Year Certificated Salaries



Expenditures Multi-Year Classified Salaries



Expenditures Multi-Year Benefits & Fringes



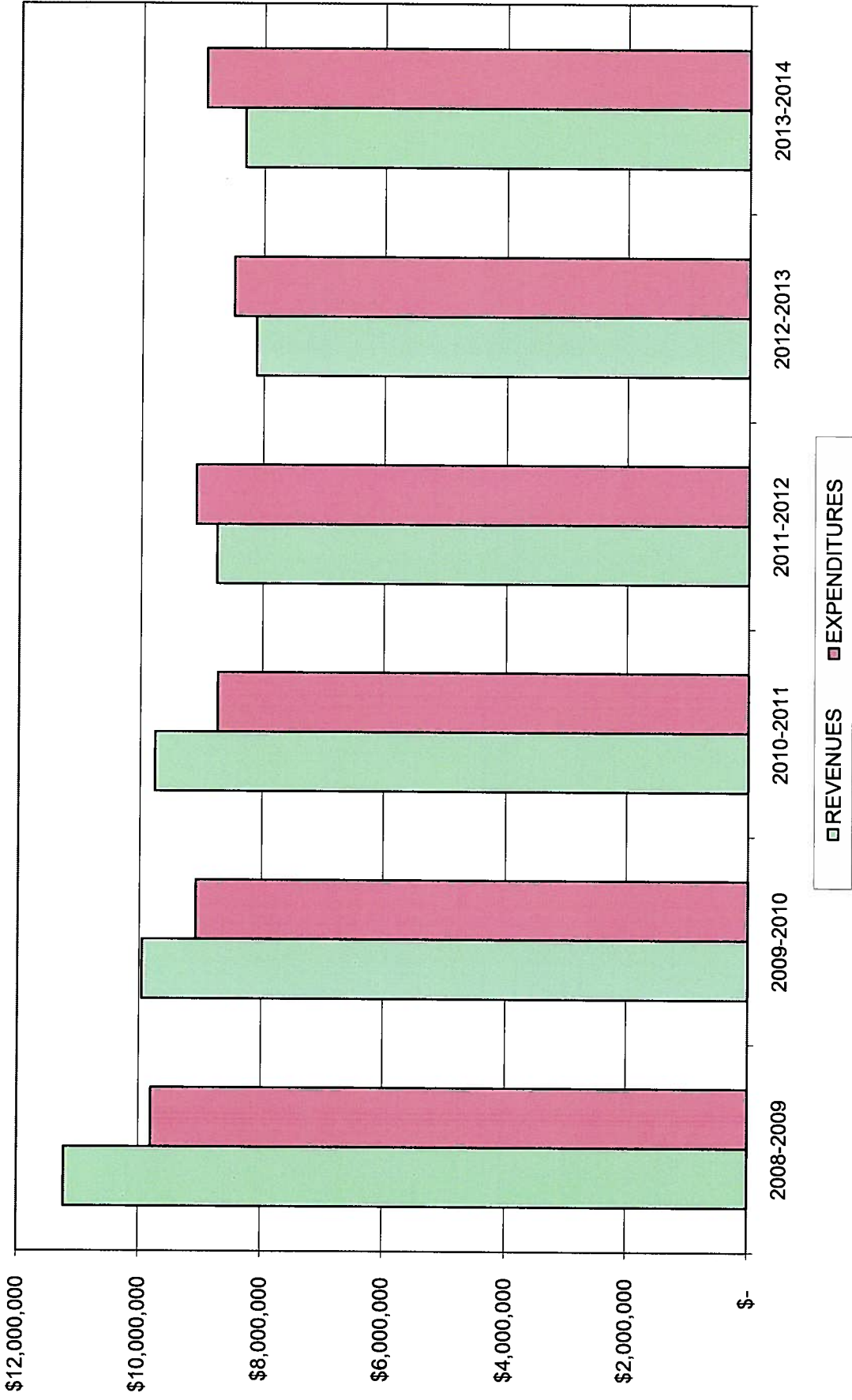
**MULTI-YEAR PROJECTION
2011-2014 @ 1ST INTERIM
REVENUES & EXPENDITURES**

	2011-12 ADOPTED BUDGET	2011-12 1st INTERIM 10/31/2010	2011-12 PROJECTED YEAR END	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
REVENUES					
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Employee Fringes	\$ 1,532,498	\$ 1,502,067	\$ 1,417,269	\$ 1,601,286	\$ 1,844,766
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Services, Other Operating Exp	\$ 1,472,458	\$ 1,782,909	\$ 1,375,302	\$ 1,345,517	\$ 1,351,322
Capital Outlay	\$ 68,000	\$ 92,323	\$ 92,323	\$ 92,323	\$ 92,323
TOTAL EXPENDITURES	\$ 8,720,301	\$ 9,103,483	\$ 8,115,583	\$ 8,483,670	\$ 8,955,092
EXCESS (DEFICIENCY) OF					
REVENUES OVER EXPENDITURES	\$ (0)	\$ (348,175)	\$ (366,358)	\$ (365,310)	\$ (643,234)

**GUAJOME PARK ACADEMY
MULTI-YEAR PROJECTION
2011-2014 @ 1ST INTERIM**

	2011-12 PROJECTED	2012-13 PROJECTED	2013-14 PROJECTED
REVENUE			
1. STATUTORY COLA	2.24%	3.10%	2.80%
STATE CATEGORICAL FUNDING	0.00%	3.10%	2.80%
2. LOTTERY	\$128.75	\$128.75	\$128.75
3. ENROLLMENT ESTIMATES			
Totals	1,307	1,165	1,165
4. ENROLLMENT INCREASE(DECREASE)			
Percentage Change	(3.68%)	(10.86%)	0.00%
5. ADA USED FOR REVENUE LIMIT CALCULATION	1,237	1,107	1,107
Based on 95% (GPA) & 92% (GLC)			
EXPENDITURES			
1. FRINGE BENEFIT RATES			
STRS State Teachers Retirement System	8.25%	8.25%	8.25%
PERS Public Employee Retirement System	10.92%	11.40%	18.20%
Social Security	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%
SUI State Unemployment Insurance	1.61%	1.61%	1.61%
Workers Compensation	1.70%	1.70%	1.70%
Annual Health Insurance (Average per Employee)	\$9,680	\$11,132	\$12,802
Health Insurance Percentage Increase	9.10%	15.00%	15.00%
Health Insurance cost per year	\$ 800,247	\$ 866,017	\$ 995,919
2. EMPLOYEE SALARY STEP INCREASES			
Certificated	3.50%	3.50%	3.50%
Classified	5.00%	5.00%	5.00%
Estimated for Certificated Column Changes	\$18,800	\$40,000	\$40,000

MULTI-YEAR PROJECTIONS REVENUES & EXPENDITURES



RESERVES

School Services of California and Charter School Development Center recommends maintaining reserves at 20% of overall expenses. Basic Aid School District's maintain 20-30% in reserves. The 1st Interim reserve balance of \$1,904,000 meets this recommendation.

Additional components of fund balance include:

	2011-2012 ADOPTED BUDGET	2011-2012 1 st INTERIM 10/31/10
Revolving Cash	\$30,000	\$32,100
Lottery Reserves	\$185,000	\$185,000
Mandated Costs	\$427,006	\$427,006
Settlement	\$477,438	\$477,438
Reserved for Unforeseen Contingencies	\$2,086,027	\$2,086,027

BUDGET TRIGGERS

Budget triggers were established when the 2011/12 state budget was enacted.

The budget triggers will be pulled if revenue falls short by:

- 1) \$1 billion - cuts will be made to higher education and health agencies
- 2) \$2 billion - cuts will be made to K-12 education

On November 10, 2011 State Controller John Chiang release his November 2011 Summary Analysis of General Fund cash receipts.

After accounting for October revenues, total year-to-date General Fund revenues are now behind the 2011-12 State Budget estimates by \$1.5 billion.

The Department of Finance will release their updated revenue projects in December.

This will determine if the budget triggers will be pulled and at what level.

The current budget trigger estimate is between \$123 and \$150 decrease per ADA.

This is per Eric Premack at the Charter Schools Development Center.

The actual amount depends on the grade level.

GUAJOME PARK ACADEMY
2000 North Santa Fe Avenue, Vista, California 92083
Phone (760) 631-8500 Website www.guajome.net

BOARD OF DIRECTORS
REGULAR MEETING
November 3, 2011
UNADOPTED MINUTES

1. **Public Session:** Anna McAfee called the meeting to order in public session at 5:30 p.m. at Guajome Park Academy, Building 1, Student Services, Administration Conference Room.

2. **Public comments on Agenda Items** None

3. **Closed Session Announcement** **CS-1 Public Employee Performance Evaluation pursuant to Gov Code 54957; title Charter School Superintendent**

4. **Adjourn to Closed Session**

Anna McAfee adjourned the meeting to closed session at 5:32p.m.

Roll Call and Establishment of Quorum

Members Present: Anna McAfee, Debbie Duffy, Kelly Ford, Kathy Hamamoto, Sylvia Harper

Members Absent: Mara Marsh, Danielle Barker

5. **Reconvene to Public Session**

Anna McAfee called the meeting to order in public session at 6:01p.m. in the Student Services, Building 1, Room 1103. Roll Call and Establishment of Quorum:

Members Present 13 : Anna McAfee, Thea Bachmann, Lisa DeBartolo, Debbie Duffy, Sascha Ferda, Kelly Ford, Rod Groenewold, Kathy Hamamoto, Sylvia Harper, Michael Spence, Catherine Mitchell (student)

Absent: Mara Marsh, Danielle Barker, Finiva Ednalino (student)

Late Arrivals: Britney Oates arrived at 6:04p.m.

6. **Reporting of Action Taken in Closed Session** Established and adopted Superintendent's goals for the 2011-2012 school year.

7. **Approval of Agenda**

Moved by Sylvia Harper; second by Michael Spence; Board unanimously approved the agenda with the following vote:

Yes:— 10: Anna McAfee, Thea Bachmann, Lisa DeBartolo, Debbie Duffy, Sascha Ferda, Kelly Ford, Rod Groenewold, Kathy Hamamoto, Sylvia Harper, Michael Spence

No: None

Absent: Mara Marsh, Danielle Barker

Late Arrivals: Britney Oates arrived at 6:04p.m.

- | | | |
|-----|---|--|
| 8. | Charter School Superintendent report | No report. |
| 9. | Public Comments on Agenda Items | None |
| 10. | Public Comments on Non-Agenda Items | None |
| 11. | Student Board Member Reports | <p>A. Middle School Report
No report.</p> <p>B. High School Report
Catherine Mitchell reported:</p> <ul style="list-style-type: none"> • Student-run school newspaper, the Bullfrog Bulletin, is providing students with monthly news on school activities, and sports teams • Girls' volleyball team had their last home game on Tuesday, November 1 • The play, The Visit, is this Friday, Saturday, and Sunday; admission will be \$5 - \$7 • Key Club renovated houses at Oceanside SUN and Key Club members and officers attended their Regional Training Conference last Saturday October 29 • GPA girls' and boys' soccer team is starting their conditioning • Hundreds of Guajome students attended the Noir-themed Homecoming, the first high school dance • Karaoke Night, a fundraiser for Prom, is coming up November 15 • Red Ribbon Week Assembly was last Friday, October 28, and was very impactful |
| 12. | Educational Services | <p>A. School Site Student Conduct Data
Juan Solano presented information on the overall and sub groupings of expelled students, out of school suspensions and attendance percentages for the past five years.</p> |
| 13. | Staff and Committee Reports | <p>A. International Baccalaureate Middle Years Program
Melanie Paliotti presented an overview of the International Baccalaureate Middle Years Programme (IBMYP) and shared the results from our IBMYP visit that took place September 29 and 30, 2011.</p> <p>B. Incentive Pay for Staff
Cathy Murphy, and Teachers, Kevin Humphrey and Kurt Haider, presented for approval by the Board of Directors the 2011-2012 Bonus Incentive Plan.</p> |

Due to conflict of interest the following recused themselves from the vote: Thea Bachmann, Lisa DeBartolo, Debbie Duffy, Kathy Hamamoto, Sylvia Harper.

Moved by Britney Oates; second by Kelly Ford; Board approved the Incentive Pay with the following vote:

Yes:5- Anna McAfee, Sascha Ferda, Kelly Ford, Britney Oates, Michael Spence

No: 1- Rod Groenewold,

Absent: Mara Marsh, Danielle Barker

C. Technology Report

Gerry Sheehan reported on the progress of the GPA Tech Department including an overview of Tech Projects completed since last year, overview of technology architecture planning, Tech Committee Plan and objectives for this year.

14. **Fiscal Services** **A. Audit 2010-2011 School Year**
Cathy Murphy shared that there were no findings from the 2010-2011 audit by Vavrinek, Trine, Day & Co.,LLP. The audit included payroll, human resources, attendance, Federal Funding, state funding, ASB, purchasing, payables, receivables, accruals, financial statements, journal entries, and Board minutes. Cathy also reported results from a transcript and records review that was conducted on certificated staff by a consultant in mid October.
15. **Board of Directors** **A. Establish a Subcommittee for Strategic Plan Foundation Goals**
Anna McAfee called for nominations or volunteers for the Strategic Plan Foundation Subcommittee. Members-Kelly Ford, Sascha Ferda, Lisa DeBartolo volunteered to serve on the committee.
16. **Consent Calendar** The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request of a member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. No action items were held for discussion.
- Moved by Michael Spence; second by Sylvia Harper; the Board unanimously approved the Consent Calendar with the following vote:
- Yes:- 11:, Anna McAfee, Thea Bachmann, Lisa DeBartolo, Debbie Duffy, Sascha Ferda, Kelly Ford, Rod Groenewold, Kathy Hamamoto, Sylvia Harper, Britney Oates Michael Spence
- No: None
- Absent: Mara Marsh, Danielle Barker
- CONSENT CALENDAR**
- A. Approval of Minutes**
1. October 6, 2011 Board of Directors Meeting
 2. October 18, 2011 Board Workshop
- B. Board of Directors**
1. Best Management Practices Policy
- C. Fiscal Services**
1. Acceptance of Gifts
 2. Finance Committee Dates
17. **Communication from the Board** Lisa DeBartolo talked about a possible fundraising idea , a BBQ competition, for the Foundation hosted by the AGSEM on December 10 and 11.
18. **Proposed Agenda Items:** None

Adjournment: Anna McAfee adjourned the meeting at 7:40 p.m.

TO: Board of Directors
FROM: Superintendent
DATE: December 1, 2011

**SUBJECT: TEXTBOOK ADOPTION PROPOSAL-
Middle School Humanities**

FISCAL IMPACT:

The total cost for proposed textbooks is \$33,339.79. Please refer attached invoice for specific costs.

RECOMMENDATION:

The proposed textbook adoption was presented to Subject Area Leaders and Administration for preapproval prior to the Board of Directors for final approval.

Prepared by:
Juan Solano

Approved by:
Bob Hampton, Superintendent

Guajome Park Academy
Instructional Materials Adoption Proposal Form

Subject area/department: MS Humanities	Date: 8/25/11	
Submitted by: Lindsay Jones		
Textbook: America: History of our Nation		
Publisher: Prentice Hall	Year: 2011	Edition: Survey
<p>Description (include which course/s and grade level/s the textbook is designed for):</p> <p><u>America: History of our Nation</u> is the updated, latest version of the American History survey edition. It correlates with all of the 8th grade Social Studies California State Standards. Additionally, it incorporates the UBD model of planning. Wiggins is officially associated with the text.</p> <p>The textbook is designed to coordinate lessons, supplement student learning, and enhance knowledge through a comprehensive study of United States History. It includes visuals, backwards design, essential questions, and supplemental materials such as online learning, primary source “History Apprentice Learning”, presentation materials, and teacher unit tests, quizzes and geography mapping to name a few.</p>		
<p>Rationale for selecting this textbook:</p> <p>The rationale for selecting this text was that 12th grade recently adopted a Prentice Hall text to support their student’s learning. Additionally, it was the latest version (2011) that correlated with all California State Standards.</p>		
<p>Does the textbook align with the California State Content Standards? <input checked="" type="checkbox"/>Yes <input type="checkbox"/>Somewhat <input type="checkbox"/>No</p>		
<p>Describe the process for selecting this textbook (i.e. who was involved, what other textbooks were considered?):</p> <p>The entire MS Humanities department (with input from High School Humanities) was involved with the selection of the text. We considered all California State Approved textbook publishers and made a carefully selected choice in considering America: History of our Nation. We contacted similar schools in order to know what text books they were using. Two of the 3 schools adopted Holt, and one of the schools adopted TCI. However, because of our school’s UBD initiative, we as a department decided that Prentice Hall would be the best fit for our subject area: specifically, because of Wiggins’ input. With the supplemental materials, organization of the information, and UBD incorporation, we decided that this would be the best fit for our department.</p>		
<p>Cost (include a detailed account of all costs including the cost of textbooks, supplemental materials, tax, shipping & handling):</p> <p>-400 Textbooks (this number can be changed): \$80.97 each (\$32,388) -4 teachers edition: \$101.97 each (\$407.88) -1 Teacher’s Express: (\$205.97) -1 Historian’s Apprentice Learning: (\$203.97)</p>		

-1 Presentation Express: (\$133.97)

Total: \$33,339.79

Reviewed by Subject Area Leader / Department Lead:

Signature

Date: 12-1-2011

Please return completed form to Administrator of Learning Support.

To be completed by administration:

Reviewed by Administrator of Learning Support:

Signature

Date: 12-1-2011

Recommendation made by Instructional Materials Adoption Committee to

Superintendent:

Yes No

Date: October 27, 2011

Approved by Superintendent:

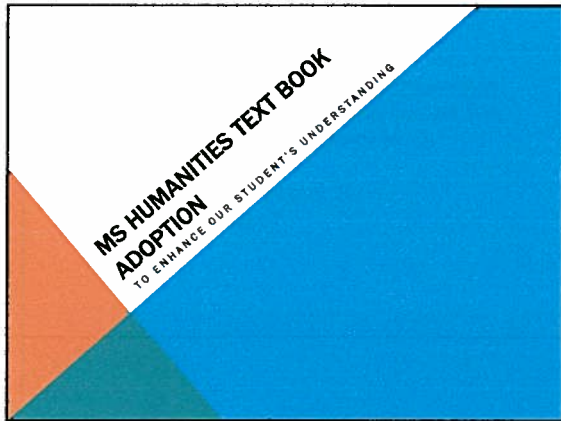
Signature

Date: 12-1-2011

Adopted by GPA Board of Directors:

Yes No

Date:



PROCESS

1. Currently, our 8th grade students are using text books and supplemental materials from the textbook developer Prentice Hall. It is a 12 year old book.
2. In May 2011, Solano and Seibel narrowed down three text book companies to consider for our 2011/2012 adoption year as decided by the State as well as Guajome Park academy
 - TCI: <http://www.teachitci.com/>
 - Holt/McDougal: <http://holtmcdougal.hmhoop.com>
 - Pearson: <http://www.pearsonschool.com>

All of the textbooks aligned with the state standards. ([Process for Instructional Materials Adoption, Guajome Park Academy, 2010-2011](#))

*We contacted the textbook companies and ordered samples from them to consider and look at all of our options.

...PROCESS

During the summer, we met to discuss the textbooks and look at samples.

We narrowed the textbook publishers down to Pearson/Prentice Hall and Holt/McDougal

1. The Content in the text
2. The resources available

GPA VISION

Aligns with the vision of the school

- UBD (Wiggins) partnership
- "Understandings" (What you will learn)
- In depth analysis of content standards
- Test preparation
- "Critical thinking" questions supports our self directed learners to be responsible for their learning. Additionally, activities such as "write a speech" or discuss "making connections bolsters their communicator skills.
- Activity (hands-on, project-based) learning
(<http://www.pearsonschool.com/index.cfm?locator=PS19Ee&PMDBSUBCATEGORYID=24837&PMDBSITEID=2781&PMDBSUBSOLUTIONID=&PMDBSOLUTIONID=6724&PMDBSUBJECTAREAID=&PMDBCATEGORYID=815&PMDBProgramId=67201>)



STUDENT LEARNING

- Instructional Materials based on scientifically sound student learning and research
- Rubrics
- Encouraging Self-Assessment
- Test Generators
- Student-Centered tools
- Data processing systems
- Progress Monitoring
- Periodic Testing
- Portfolios
- Assessment writing
- Research
- Before, during, and after read
- Differentiation
- Less proficient, EL, Gifted
- Timelines



COLLEGE PREP

- Requirements for College Preparation established by the University of California and the California State University systems
- Prepares students for success on ACT/SAT/CAHSEE testing with it's backwards design initiative.
- Teacher support tools to ensure student success in the classroom in preparation for high school courses.
- Error-free text with engaging primary sources. (<http://www.ode.ca.gov>)
- Consistency with content standards
- Asks students to think critically.
- Helps build vocabulary



DESCRIPTION

America: History of our Nation is the updated, latest version of the American History survey edition. It correlates with all of the 8th grade Social Studies California State Standards. Additionally, it incorporates the UBD model of planning. Wiggins is officially associated with the text.

The textbook is designed to coordinate lessons, supplement student learning, and enhance knowledge through a comprehensive study of United States History. It includes visuals, backwards design, essential questions, and supplemental materials such as online learning, primary source "History Apprentice Learning", presentation materials, and teacher unit tests, quizzes and geography mapping to name a few.



**Guajome Park Academy
Board of Directors
Annual Agenda Calendar
2011-2012 school year**

July	August	September	October	November	December
<ul style="list-style-type: none"> • No Regular Board Meeting 	<ul style="list-style-type: none"> • New Board Member Introduction • WASC Update • Alternative Education Update • Board Goal Setting (Workshop) 	<ul style="list-style-type: none"> • Appoint Student Directors 2011-2012 School Year • Strategic Planning Update • Un-Audited Actuals Report • Facilities Report • Nutrition Services Report • Superintendent Goals (Executive) 	<ul style="list-style-type: none"> • Election of Board Officers • International Baccalaureate Report • School-wide Testing and Assessment Report • Student Performance Index Review • Brown Act (Workshop) 	<ul style="list-style-type: none"> • Technology Report • Student Recognition 	<ul style="list-style-type: none"> • First Interim Budget Report • Finance Committee Report

January	February	March	April	May	June
	<ul style="list-style-type: none"> • Budget Workshop • Superintendent's Evaluation (Executive) • Audit Finding Report 	<ul style="list-style-type: none"> • Second Interim Budget Update • Reduction in Force/ Reorganization 	<ul style="list-style-type: none"> • Course Catalogue Adoptions • Student Handbook Adoption • Fine Arts Report • SARC • School Calendar Adoption • Board of Directors Calendar Adoption 	<ul style="list-style-type: none"> • Text book Adoptions • Athletic Report • English Language Learners Report • Staff Recognition • Student Recognition 	<ul style="list-style-type: none"> • Approval of Annual SDCOE Resolutions • Board Member Recognition <hr/> Special Budget Meeting: <ul style="list-style-type: none"> • 2011-2012 Year End Fiscal Report • Adoption of the 2011-12 Proposed Budget